



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SRI GURU GOBIND SINGH COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Pinkee Rani Kamran
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08725002739
Mobile no.		9464445808
Registered Email		sggskamlooh@gmail.com
Alternate Email		headoffice.sgndet@gmail.com
Address		Vill- Beghpur Kamlooh , Teh- Mukerian, Distt- Hoshiarpur
City/Town		Mukerian
State/UT		Punjab
Pincode		144211

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Ms. Harmeet Kaur			
Phone no/Alternate Phone no.		08725002739			
Mobile no.		9464445808			
Registered Email		sggskamlooh@gmail.com			
Alternate Email		sgndet@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://sggscekamlooh.ac.in/wp-content/uploads/2021/09/AQAR-2017-18-SGGSCE.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://sggscekamlooh.ac.in/wp-content/uploads/2021/08/Academic-Calendar-2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.03	2017	30-Oct-2017	29-Oct-2022
1	B	2.63	2011	27-Mar-2011	26-Mar-2016
6. Date of Establishment of IQAC			06-Jun-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Rally on awareness of Drug De- addiction	08-Sep-2018 01	200
State Level Seminar on Constructivist Approach in Teaching and Learning Process	02-Mar-2019 01	150
Extension Lecture by Expert on Evaluation System in India	08-Feb-2019 01	200
Extension Lecture on Health Awareness of Women	08-Mar-2019 01	200
Workshop on Quality Enhancement in Education	01-Nov-2018 01	200

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SRI GURU GOBIND SINGH COLLEGE OF EDUCATION BEGHPUR KAMLOOH MUKERIAN	TREE PLANTATION	RED RIBBON CLUB	2018 01	10000
SRI GURU GOBIND SINGH COLLEGE OF EDUCATION BEGHPUR KAMLOOH MUKERIAN	PREVENTION OF AIDS	NATIONAL AIDS CONTROL ORGANISATION	2018 01	8500

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	8000
Year	2021

12. Significant contributions made by IQAC during the current year(maximum five bullets)

One day State Level Seminar on Constructivist Approach in Teaching and Learning Process

Facility of Faculty Exchange Programme

Conducted two extension lectures by experts

Provision of Coaching Classes for qualifying Competitive Exams PSTET and CTET

Conducted one day Workshop on Quality Enhancement in Education

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Planning for special Coaching Classes for PTET/ TET etc.	200 students availed coaching
Organisation of curricular and Co-curricular Activities	Twenty activities organised
Extension Lectures by Experts	Two Extension Lectures Organised
Prepare Comprehensive Academic Calendar	The Academic Calendar was followed completely
Planning to conduct classes for developing communication skill	Overall development of students, communication skill classes organised properly
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date

Management and IQAC	19-Nov-2018
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	13-Oct-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Management trustee very much a part of the academic exercise and so the management has no difficulty in getting necessary feedback students and teachers can freely meet the members to express their views on programmes, courses and policies under implementations. Redressal Cell and Grievances according to the need of students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Whole curriculum is planned by the affiliated university i.e Panjab University Chandigarh and our college follow it strictly. For holistic development of students, Lesson Planning is done properly by concern subject teacher faculty try to achieve aims and objectives of the college. The college not only work to given bookish knowledge but also imbibe values among students. In view this various curricular and co-curricular activities are organized to attain vision, mission and objectives of the institution. The record of regular attendance, mark lists and progress of the students are maintained and reserved by the respective teachers. The college encourages to attend orientation / refresher courses/ workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

NA

Nil

Nil

Nil

Nil

Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Finishing School Programme	04/10/2018	200
Candle Making	06/02/2018	30
Gardening	06/02/2018	170
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching Internship	200
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
During Semester, a structured feedback performance is provided to students to get feedback about teachers, their teaching style and behavior with the students and they are motivated to provide relevant feedback on the regular basis of feedback each and every teachers work and behavior is analysed, if any teacher

is found with lower feedback then principal instruct the teacher to improve their performance. Our institution remain in contact with alumni so that their valuable suggestions can be collected after passing their course. During alumni meet a designed feedback questionnaire is provided to alumni and their feedback is analysed and institution work on their suggestions. Parents Teacher Meeting is also organized to get their valuable suggestions for development of our institution. Results, attendance and other related information is shared with parents so that they come to know academic progress of their ward.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Teacher Training	200	220	200
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	200	Nil	28	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	28	6	3	2	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor System help to build strong relationship between teacher and student. This system also an ongoing process in our institution. We have tutorial period once a week in which mentor meets the mentee and listen the problems. Moreover, if necessary, the mentee can meet the faculty anytime throughout the year. Our institution also has a guidance and counselling cell, In which students take guidance from expert on various issue like Academic, Emotional, Personal and Vocational. Faculty continuously monitor and counsel the students for solving problems of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
200	27	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	28	0	3	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	1123	2nd	30/05/2019	03/10/2019
BEd	1123	4th	30/05/2019	01/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute is affiliated to Panjab University Chandigarh and follows the examination pattern provided by University. University guidelines are strictly adhered to evaluation process. One houses test is conducted in every semester . The schedule of internal assessment is communicated to students and faculty in the beginning of the semester though academic calendar which is prepared on the guidelines of University academic Calendar . The institute Examination committee framed guidelines , following reforms have been carried out for conducting CIE 1) Schedule of Internal Examination, seating arrangements, hall invigilators listed for every examination 2) Question Papers are prepared strictly according to the University pattern and Blooms revised taxonomy is used for preparing question papers. 3) Monitoring the attendance of students for examination . 4) After completing exams answer books of students are evaluated and doubts of students cleared by by concerned teacher and marks also distributed to students. 5) Record of marks of students is maintained by exam committee 6) Students sessional work is also evaluated by conducting internal practicals. At the end of the semester internal practicals are conducted by University and external examinee is arranged by the University to evaluated the work of students. Final written examination is conducted by the University and result is prepared on the bases of internal , external assessment ans theory marks. Performance of students in internal assessment is used to identify slow and gifted learners in their respective subjects slow learners are encouraged to improve their performance in future through counselling by concern subject teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calender is prepared as per schedule prescribed by the affiliating University for implementing Curriculum and Co-Curriculum activities. According to rules and regulations of University, Every activity run in college

throughout the year. In Academic Calendar institute adhered semester wise teaching plans, co-curricular activities, schedule for house test, awareness programmes and rallies, organizing workshops/seminar activity are planned month wise and makes implementation on it. According to Academic Calendar institution like. Participated in the extra curricular activities like participation in sports, participation in youth festival, participation in inter-colleges on the spot teaching aid preparation and skill in teaching organised by affiliating university. Besides this institution also organised various activities by guidelines of Punjab Government time to time. Institution always try to organize all the activities as per Academic Calendar and also work for all round development of students by organizing various inter house competitions, like poem recitation, debate, board decoration, quiz, dance and singing etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sggscekamlooh.ac.in/wp-content/uploads/2021/10/program-outcomes-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1123	BEd	Teacher Training	191	191	100
1123	BEd	Teacher Training	190	190	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sggscekamlooh.ac.in/wp-content/uploads/2021/10/Analysis-of-Students-Feedback-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NA	Nil	Nil

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Quality Enhancement in Education	Sri Guru Gobind Singh College of Education Beghpur Kamlooh Mukerian	01/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Bhangra	Sourav , Deepika , Amandeep, Aravinder, Lakwinder Singh , Prashant , Pavneet Singh	Punjab University Chandigarh	05/10/2018	Zonal
Group Song	Neha, Kamni Choudhary, Megha, Kamni Devi , Amandeep Kaur , Kamni Devi	Punjab University Chandigarh	02/10/2018	Zonal
Tokri Making	Gurdeep Singh	Punjab University Chandigarh	03/10/2018	Zonal
Debate	Akshila	Punjab University Chandigarh	04/10/2018	Zonal
Skit	Diksha	Punjab University Chandigarh	04/10/2018	Zonal
Shabad	Priya	Punjab University Chandigarh	02/10/2018	Zonal
On the Spot Teaching Aid Preparation	Neha Bharti	Punjab University Chandigarh	25/01/2019	Zonal

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Life Skill development	Inter-Personal Skill	College	Life Skills Development	Effective Life Skills	21/08/2019
Hand Crafts	Hand Crafts	College	Hand Crafts	Personality Development	09/04/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

Education	1
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	4	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	Nil	NA	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	5	8	6
Presented papers	3	2	2	5
Resource persons	1	1	2	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abiyan	Red Ribbon Club	20	150
Rally on Drug De	Red Cross Society	28	315

Addiction			
Tree Plantation	Red Ribbon Club	27	287
National Voters Day	Red Cross Society	27	67
International Womens Day	Red Cross Society	28	35
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Zonal Youth and Heritage Festival	Awards in Inter College Youth festival	Youth Welfare Department, Panjab University, Chandigarh	52
On the Sopt Model Making	2nd Position	Youth Welfare Department, Panjab University, Chandigarh	1
Essay Writing Competition	3rd Position	Sri Guru Nanak Dev Education Trust, Dalewal	4
Sports Meet	Awards in Inter College Sports Meet	Sri Guru Nanak Dev Education Trust, Dalewal	46
Jhalak	Awards in Inter Institutional Activities	Sri Guru Nanak Dev Education Trust, Dalewal	51
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Sri Guru Nanak Dev Education Trust, Dalewal	Mission Swachh Bharat	23	256
Aids awareness Programme	Red Ribbon Club	Aids Awareness Programme	25	247
Moral Values	Sri Guru Nanak Dev Education Trust, Dalewal	Role of Teacher in inculcating Values among Students	24	305
Gender Issue	Red Cross Society	Education and Gender Equality	23	216
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
State Level Seminar on Constructivist Approach in Teaching and Learning Process	Teachers and Students from Various Colleges	Management	01
Extension Lecture by Expert on Evaluation System in India	Teachers and Students	Management	01
Extension Lecture on Health Awareness of Women	Teachers and Students	Management	01
Workshop on Quality Enhancement in Education	Teachers and Students	Management	01

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship Programme with Institutions	School Internship Programme	Government and Private Schools	17/07/2018	10/12/2018	191

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
HDN Sr. Sec. School Haryana	12/07/2018	Internship Programme	3
Sai College of Education Sardulapur	06/07/2018	Faculty Exchange Programme	2
Sri Guru Gobind Sen. Sec. Public School Kamlooh Mukerian	20/06/2018	Internship Programme	5
Bharat Vikash Parishad Mukerian	18/07/2018	Blood Donation Camp, Distribution	5

		of Study Material to Poor Students	
St. Soldier Divine Public School	17/08/2018	Internship Programme	4
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150000	127281

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Bibliosoft	Fully	3:1	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8644	995533	44	9178	8688	1004711
Reference Books	883	263339	17	14697	900	278036
e-Books	50	Nill	20	Nill	70	Nill
Journals	23	20670	1	3060	24	23730
e-Journals	4	9570	Nill	Nill	4	9570
Digital Database	Nill	16500	Nill	11500	Nill	28000
CD & Video	78	4549	Nill	Nill	78	4549
Library Automation	Nill	25000	Nill	3540	Nill	28540
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Na	NA	NA	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	28	16	0	0	3	9	0	8
Added	0	0	0	0	0	0	0	0	0
Total	40	28	16	0	0	3	9	0	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Curriculum, Videos Regarding Lectures delivered by Faculty Members	http://sggscekamlooh.ac.in/index.php/video-lectures-by-faculty/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
300000	260910	150000	127281

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures optimal allocation and utilization of the available financial resources for maintenance and up keep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by Lab technicians and supervised by subject faculties of the concerns departments. Other measures to maintain laboratories are as follows: The calibration, repairing and maintenance of sophisticated lab equipment are done by technicians of the related owner enterprises. Record of maintenance is maintained by the lab technician and supervised by HODs of the concerned departments. At the departmental level, HODs submit their requirements to the principals regarding classroom furniture and other. The College development fund is utilised for maintained and minor repair of furniture and other electrical equipment. With the help of three full time sweepers cleanliness of

classroom is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner. Students as well as faculty can convey their problems which are resolved within a set time frame. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of the classrooms and related infrastructure. Library: The requirements and list of books is taken from the concerned departments and principal is involved in the process. The finalized list of required books is duly approved and signed by the principal. Every year in the beginning of the session, students are motivated to register themselves in library., Library card is issued provision of suggestion box is also available. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, no-dues from the library is mandatory for students before appearing in exams. Record of moments and visitors registers on daily basis is maintained

<http://sggscekamlooh.ac.in/wp-content/uploads/2021/10/Procedure-and-Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession by Management	10	170000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Mediation	21/06/2018	183	Bharat Vikas Parishad, Mukerian
Carrier Counselling	28/01/2019	190	IBT Jalandhar

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	a) Competitive Examination Coaching	190	190	16	10

	(NET, TET, CTET)				
2019	b) Remedial Coaching for Weak Learners	Nil	26	Nil	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Different Institutions of Trust	200	28	Government, Aided and Private Schools	150	25
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	43	B.Ed	Education	Government and Private Schools	MA/M.Sc/M.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	20
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Women day celebration	Inter house competition	63
TALENT HUNT	College level	70
Teachers day celebration	College level	56
Hindi divas	College level	12

Diwali Celebration	College level	42
National voters day	College level	67
Board decoration competition	Inter house competition	372
National science day	Inter house competition	322
Interhouse sports meet	Inter house competition	347
Lohri celebration	College level	366
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Lok Rang	National	Nil	1	239	Ankita Sharma
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed every year which helps in active involvement in activate decision in all major activities and functions student council which includes class representative of B.Ed put forward their queries and problems during meetings with faculty . Student council is the part of the IQAC and participate in strategic decision making . The principal, faculty and student council meet once in a fortnight to discuss the progress of students in academics. The suggestions and feedback from the officials helps in amendment and improvements in policy decision and take measures to improve academic performance of these students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a Alumni association. The Alumni association is active every year and has successfully conducted the annual Alumni Meet. Few of Alumni working as Lecturer and many of them are working in private and Government Schools.

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

10530

5.4.4 – Meetings/activities organized by Alumni Association :

Maintenance the file and record of Alumni every year at college level. Alumni provide valuable feedback, suggestion regarding working of college and requirements of teaching profession.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution continues to strive for excellence in all its endeavors decentralization and participatory approach. The college has a coordination committee which provide leadership for the developmental activities, teaching and learning activities , class results , human resource management etc. The management of the institution always strives to put best efforts for quality sustenance and enhancement. The management reviews the activities of institution by informal visits and it also formally invited for meetings, functions or any other get together. Principal ensure that each faculty member is equally involved in all college activities. Important duties and responsibilities are assigned to committee wise according to the events and activities are held in current year. Minutes of meeting are recorded. There is a democratic and conducive environment prevailing in the campus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Assignments , Discussions , presentations , Class test , Unit tests, House Examinations , Availability of house Examinations results
Admission of Students	Inquiries are handled also through online mode
Library, ICT and Physical Infrastructure / Instrumentation	Enhancement of library resources , Grow with nature
Curriculum Development	Curriculum Designing and development is decided by the affiliated University. Principal interact with the board of studies and provide the views related to curriculum development.
Teaching and Learning	Online teaching via digital platforms , Effective communication through collaborative learning ,Rich-media
Industry Interaction / Collaboration	More collaborations for quality enhancement and personal development and Placement of the Students.
Research and Development	Provision of computer and Wi-Fi facility for the students and teachers for research and publications

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college has major role for the planning and developments of the institution. The college works under the leadership of management and

	principal. Various kinds of curricular and co-Curricular activities are held in the institutions for the overall development of pupil teachers and the institution.
Administration	The college academic and administrative bodies are headed by the principal delegates duties and responsibilities to these bodies for effective administrative. Principal forms various committees, staff committees for supervision and conduct of various college activities.
Finance and Accounts	Provision for online submission of fees for the students by using online transactions. Special Relaxation to Parentless (100 Tuition Fees) Fatherless (50 Tuition fees), Siblings and Handicaps 25 Tuition fees
Student Admission and Support	Online Admission inquiry through portal , Counselling to new commerce , Online Registration , Online admission process
Examination	Subject-wise course plans and question banks

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms. Harmeet Kaur	Ph.D	Sri Guru Nanak Dev Education Trust Dalewal	25000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	State Level Seminar on Constructivist Approach in	Nil	02/03/2019	02/03/2019	26	Nil

	Teaching and Learning Process					
2019	Extension Lecture by Expert on Evaluation System in India	Nil	08/02/2019	08/02/2019	25	Nil
2019	Extension Lecture on Health Awareness of Women	Nil	08/03/2019	08/03/2019	22	Nil
2019	Nil	Time Management	12/11/2019	12/11/2019	Nil	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	17/09/2018	23/09/2018	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provision of PF, ANNUAL INCREMENT ,BUS FACILITY ,MATERNITY LEAVE ,PROVISION OF ATTENDING SEMINARS AND WORKSHOPS , SEED MONEY FOR RESEARCH WORK	Provision of PF, ANNUAL INCREMENT ,BUS FACILITY ,MATERNITY LEAVE	FEE RELAXATION FOR WEAKER SECTION

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the institution are audited regularly. There is internal and external audit system of the account . The college accounts are regularly are verified by the chartered accountant of the institution. In case of any discrepancy found at any level, it is rectified immediately. All the records of

the accounts are properly maintained and updated frequently by the college. The University and government rules are strictly follows. External audit is done by the Panjab University Chandigarh nominees . Their inspection includes last three years record like existing faculty and recruitment procedure (teachers return), Enrollment position(student's Return and result), Infrastructure (land building), Library i.e. purchase of New Books, Journals, Database, e-resources, maintenance/repair of library etc. Post Matric Scholarship scheme record audited by the Welfare Department Nominees. They audit annually in which they inspect about the number of SC/OBC students who applied the scholarship scheme, their claimed amount, received amount and pending amount. Internal Audit:-Our Institute conducts internal audit quarterly in a year. It is done by the C.A. of the trust. He inspects about the salary statements of the staff members, Ledger(Fee Record of institution).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sri Guru Nanak Dev Education Trust Dalewal	30000	Sports Equipments
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6.4.3 – Total corpus fund generated

17434200

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Pa Panjab University, Chandigarh	Yes	College Management
Administrative	Yes	Panjab University, Chandigarh	Yes	CA by SGNDDET, Dalewal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Regular parent - teacher meet to discuss about the educational progress of the students . 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented 3. Parents are always extent their supportive hand .

6.5.3 – Development programmes for support staff (at least three)

To nurture and retain talent the college authority support the staff in following ways - 1. Refresher course and orientation course 2. Research oriented publication and seminar 3. Free Lectures for self study 4.Group discussions

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Teachers are encouraged to engaged themselves in various research oriented activities. 2. Students are engaged in more Artistic and creative activities . 3. Whole administrative process has been computerized .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Rally on awareness of Drug De-addiction	08/09/2018	08/09/2018	08/09/2018	200
2018	State Level Seminar on Constructivist Approach in Teaching and Learning Process	02/03/2019	02/03/2019	02/03/2019	150
2019	Extension Lecture by Expert on Evaluation System in India	08/02/2019	08/02/2019	08/02/2019	200
2019	Extension Lecture on Health awareness of women	08/03/2019	08/03/2019	08/03/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equality through Human Development	19/11/2018	19/11/2018	36	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
7 Swaach Bharat Abhiyan , Celebrating International Environment day, Poster Making Competition, Awareness Programmes to make campus plastic free, to grow more and more plants.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	No	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	3	05/11/2018	1	Environmental Sustainability , Awareness Programme Cyber Crime	Air, Water Conservation , Prevention of Cyber Crime	180
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Gyan Gagan	08/04/2019	The Purpose of education in general and higher education in particular is to facilitate actualization of human potential by making its stake holders, particularly higher educational administrators , teachers and learners , conscious of human values and professional ethics values . Therefore institution is to create high quality practices and in environment that is supported with human values and professional ethics to ensure the dignity and integrity.
Prospectious	02/07/2018	The institution adhere to the policy of ethical and moral transaction in education. While our thrust is on making ripples at the level of learning: it is also making waves as the arena of work place as well as

for the various stake holders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Peace Day	22/09/2018	22/09/2018	25
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	60
Role of Teacher in inculcating values among Students	08/02/2019	08/02/2019	220

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

our institution always in favour of Eco Friendly Environment. For this, our institution established a Eco Club which perform various activities like to aware the students for making campus plastic free, to grow more plants and reduce paper consumption etc. Plantation of seasonal floral and other plants is done to increase beauty and greenery of the campus. Garbage is regularly collected from different areas of the campus and disposed off in specified location.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Preparation for Competative Exams:- Apart from the regular classes, the coaching for competative exams (PSTET, CTET) is given to students. As our college is situated in rural area, there is less provision of coaching centres to the students for passing competative exams like PSTET, CTET. So the institution has taken initiative to provide coaching to all students for the same. This service is provided free of cost to every students without any discrimination. There is special provision in time table for lectures. According to schedule, Lectures are delivered, Teachers conduct mock test timely and also share some guidelines to crack the examination. 2. Scholarship Policy:- Our institution offers various scholarships to needy students. The scholarship is offered to the students without any discrimination of color, caste and creed. So that no student left behind to get quality education. In this view various schemes offered to students like Parentless, Fatherless, Handicap Students, Single Girl child, Sibling/Spouse of Students, Employees Ward and students passed qualifying Examination from SGNDET run Institute.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sggscekamlooh.ac.in/index.php/best-practices-2018-19/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution is situated in rural area which is serving society in every aspect of life under the Chairmanship of Er. Parmjit Singh. Sri Guru Gobind Singh College of Education, Beghpur Kamlooh (Mukerian) is the pioneering institution with the vision to select and use right equipment and device in accordance to content of a particular topic to attain best possible results.

The College is doing best in every corner of life of students, to explore their potentials, to the best of their capacity so that they transform their hidden potentials to develop a holistic personality, productive thinking and may become effective facilitators for the future of the country.

Provide the weblink of the institution

<http://sggscekamlooh.ac.in/index.php/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

Institution provides best services to students for holistic development and help to become best nation builders. Next Year lesson plan would be:- 1. Conduct of Seminars 2. Provides best placement opportunities for students 3. Continuation of efforts towards use of different approaches of teaching 4. Workshop for students on Skill Development Programme 5. More ICT Enabled Classrooms